

# STUDENT LEADER ACADEMIC ELIGIBILITY POLICY

Updated: July 2023

Presented to University Senate: January 2012

## I. POLICY STATEMENT

Per [Article XV Section I](#) of the University By-Laws, and consistent with said article, this policy is established to ensure that students are appropriately eligible to hold leadership positions in student organizations and programs and initiatives supported by the Department of Student Activities (DSA) at the University of Connecticut. Effective implementation and enforcement of this policy is intended to place primacy on a student's educational success.

In support of the University's Academic Mission, if a student is determined to be ineligible pursuant of this policy, the Department of Student Activities reserves the right to limit that student's leadership in a Tier III Student Organization or within the programs and initiatives under its purview.

## II. DEFINITIONS

- *Program and Initiative* shall mean any experience, service initiative, leadership involvement program, or other initiative (paid or unpaid) involving students supported or co-sponsored by the Department of Student Activities.
  - See [Appendix A](#) for a detailed list of Programs & Initiatives subject to this policy for the current academic year – beginning with the eligibility of student leader seekers.
  - **NOTE:** DSA programs and initiatives may have academic eligibility policies that supersede this policy when those policies' academic eligibility standards are higher than those included herein.
- *Tier III Student Organization* shall mean those student organizations supported by student fees with high visibility on campus, high accountability to a large constituency of students, moderate to high-risk activities, regular interaction with University staff, and reliance on the University for funding, financial support, facilities, and event planning support.
  - Current Tier III organizations include: Undergraduate Student Government (USG), Student Union Board of Governors (SUBOG), The Daily Campus, WHUS, UCTV, and Nutmeg Publishing.
  - See [Appendix B](#) for a detailed list of Tier III Organizations Student Leader positions subject to this policy for the current academic year – beginning with the eligibility of office seekers.
  - **NOTE:** This policy supersedes any academic eligibility policies implemented by a Tier III organization.
- *Student Leaders* for the purpose of this policy, 'student leaders' shall mean:
  - A student within a Tier III Organization who has been elected or appointed to serve in a leadership position, including but not limited to, executive officers, board members, committee chairs, and department heads;

- Any student leader/volunteer within a DSA program and initiative whose responsibilities include the supervision or direction of other students (University or otherwise) as it relates to a department program or initiative; or any student leader/volunteer who has primary/significant responsibilities related to a department program or initiative.
- *Ineligible* shall mean not meeting nor fulfilling the minimum eligibility requirements set forth in Section III.
- *Scholastic Probation* shall mean any academic status deemed not in good standing as determined by the University Senate By-Laws [[Section II.E.13](#)] and recorded by the Office of the Registrar.

### **III. MINIMUM ELIGIBILITY REQUIREMENTS**

#### **a. Enrollment Status**

- i. Student leaders must be currently enrolled at the UConn Storrs campus and have their ‘General University Fee’ paid.
- ii. Student organization leaders must pay the respective group fee of the organization they are seeking or holding office.

#### **b. Academic Status**

- i. All student leaders must remain in good academic standing, based on their semester grade point average and cumulative grade point average, during the time they are holding or seeking to hold a student leadership position as defined in [Appendix A](#) or [Appendix B](#).
  - A student leader must not be on any form of scholastic probation, including ‘Subject to Dismissal’.
- ii. ‘Seek Provision’ (Tier III Organizations Only)
  - Students seeking to hold certain positions must not be on any form of scholastic probation during the time that they are seeking the respective leadership position.
  - Such positions are designated with a ‘\*\*’ in [Appendix B](#).

#### **c. Subject to Dismissal**

- i. Any student leader who is determined to be ‘Subject to Dismissal’ by the Registrar’s Office is not eligible to seek or hold a leadership position as defined in this policy. A student leader holding this scholastic status is not eligible for the appeals process set forth in Section IV.

### **IV. INELGIBILITY & APPEALS**

#### **a. Grade Checks**

- i. The Department of Student Activities will periodically commence grade checks and review the scholastic status of student leaders based on the University’s end of the semester calendar.
  - Tier III Organizations Only: Grade checks will also be reviewed based on due dates of applications for seeking positions.

**b. Ineligibility Notification**

- i.** Students found to be ineligible will be sent an e-mail to their University e-mail address, notifying them of their ineligibility status and if applicable, information about the appeals process (*scholastic probation only*).
  - Student's respective advisor or supervisor will be notified about their ineligibility status as well.
- ii.** Students who choose not to appeal or who are ineligible to appeal (*subject to dismissal*), must notify their organization or program to resign from their position within one week of the original notification e-mail send date.
  - If the student is unable to do so within one week of the original notification e-mail date, their advisor will notify the organization or program of the student's inability to serve in the position. The reason will not be disclosed.

**c. An Appeal**

- i.** The appeal process has been established to allow a student deemed ineligible with the opportunity to have the circumstances affecting their status reviewed and considered.
  - The committee reviews every appeal on a case-by-case basis.
  - The standard to have an appeal upheld, resulting in a student being deemed eligible, is not concrete and may vary depending on individual circumstances and appeal materials.
- ii.** Students who anticipate that they will be ineligible to seek or hold an office [may initiate the appeals process](#) prior to receiving a notification from the Department of Student Activities.
  - LINK: <https://studentactivities.uconn.edu/student-leader-eligibility-appeal/>
- iii.** Students subject to the appeals process are not required to participate.
- iv.** Students that choose to participate in the appeals process will have one week from their notification to appeal the decision.
- v.** A student participating in the appeal process *may* continue to serve in their position until the appeal is decided but will not exceed a maximum of three weeks from their original notification of ineligibility.

**d. The Appeals Committee**

- i.** The Committee is comprised of 3-4 DSA professional staff members, including 1 chair member.
- ii.** Each DSA area has at least one professional staff member able to serve on a committee.
- iii.** Professional staff members may not serve on the committee for which the student appealing is part of their respective program, initiative, or student organization.

**APPENDIX A**  
**PROGRAMS & INITIATIVES**  
**SUBJECT TO THE ELIGIBILITY POLICY**  
 Applicable Policy Period: 2023-2024 Academic Year  
*Please note: This is **not** a comprehensive list.*  
*Additional programs and initiatives may be subject to this policy.*

<b>Office:</b>	<b>Program, Initiative, or Position(s):</b>
<i>Community Outreach (CO)</i>	<ul style="list-style-type: none"> <li>• Student Coordinators</li> <li>• Trip Directors</li> <li>• Assistant Trip Directors</li> <li>• Program Directors</li> <li>• Assistant Program Directors</li> <li>• Site Managers</li> <li>• Team Leaders</li> <li>• Transportation Managers</li> </ul>
<i>Financial &amp; Program Support (FPS)</i>	<ul style="list-style-type: none"> <li>• Banking Services Lead Student</li> </ul>
<i>Leadership &amp; Organizational Development (LOD)</i>	<ul style="list-style-type: none"> <li>• Leadership Legacy Students</li> </ul>
<i>Major Events &amp; Programs (MEPS)</i>	<ul style="list-style-type: none"> <li>• WOW Captains</li> <li>• Late Night Captains</li> <li>• Spirit, Pride, &amp; Tradition (SPT)</li> </ul>

**APPENDIX B**  
**TIER III ORGANIZATION STUDENT LEADER POSITIONS**  
**SUBJECT TO THE ELIGIBILITY POLICY**

Applicable Policy Period: 2023-2024 Academic Year  
*Beginning with the eligibility of Fall 2023 office seekers\*\**

**Daily Campus**

- Editor-in-Chief
- Managing Editor
- Associate Managing Editor
- Digital Editor
- Business Manager
- All Section Editors
- All Associate Section Editors
- Advertising Director

**Nutmeg Publishing**

- Editor-in-Chief
- Business Manager
- Managing Editor-Yearbook
- Managing Editor-Magazine
- Creative Director
- Marketing Coordinator
- Photo Editor
- Copy Editor

**SUBOG**

- President
- Vice President- Finance
- Vice President- Administration
- Vice President- Programming
- Vice President- Membership
- Comedy Chair
- Concert Chair
- Digital Entertainment & Film Chair
- Major Weekends Chair
- Outreach Chair
- Special Events Coordinator
- Sports Chair

**UCTV**

- Chief Executive Officer
- Chief Human Resources Officer
- Chief Financial Officer
- Chief Operations Officer
- Chief Marketing Officer
- All Directors

**USG**

- President \*\*
- Vice President \*\*
- Comptroller\*\*
- Chief Diversity Officer\*\*
- All Advocacy Directors
- Speaker of the Senate
- Chief Justice
- Chiefs of Staff
- Parliamentarian
- SOC Supervisor(s)
- Funding Supervisor(s)
- Communications Director

**WHUS**

- General Manager\*\*
- Operations Manager\*\*
- Program Director\*
- Training Director\*
- Promotions Director\*
- Music Director\*
- Live Production Director\*
- Talk Director\*
- Sports Director\*
- News Director\*
- Communications Director\*
- Multimedia Director\*

*\*In the case of a non-student being elected to this position, the academic & enrollment eligibility requirements do not apply*

*\*\*This policy's 'Seek' provisions shall apply to these offices only*

**STUDENT LEADER ACADEMIC ELIGIBILITY POLICY END**